

HOW TO REGISTER: Please mark the program of your choice. A separate form must be completed for each child enrolled, even within the same family. Each child (who does not already have one) must have an earthquake kit. Mail or bring to CBE Preschool, 3050 Kadota Street, Simi Valley, Ca 93063. If you have any questions, feel free to call the school office at (805) 522-2214.

Registration	\$
Earthquake Kit (if needed)	\$
Tuition Option	\$
Subtotal	\$
Additional Child Discount	\$
TOTAL	\$

Signature

Date

* Please provide a copy of your driver's license for signature purposes for both parents.

TUITION AND LATE PAYMENTS

There is an annual registration fee of \$60 per family. There is a 10% discount for additional children from the same family enrolled. We are willing to work individually with families who have special scheduling needs. We offer lunches for \$3.00 per lunch.

Tuition is the same every payment regardless of days missed due to illness or holidays. Enrollment and tuition for the school year is September through June. Payments are set for the year and not for the month; we have monthly payments for the convenience of the parents. For example, each month, for ten months, you are paying 1/10 of the fee owed, not a payment for that particular month. Some months have three weeks and others may have five weeks. Your tuition amount remains the same.

If payment is not received by the 5th of the month, there will be a late fee of \$25 applied to your account.

It is very important to the success of our program that parents be alert of the starting and ending times of their child's program. As our staff is based on state requirements designed for the safety of our children, no make up day are allowed. This includes sick days, vacation days and days that the school is closed for a holiday. The fee for extra hours is \$10.00 per hour or part of an hour, or \$30 per day. These late fees will be reflected on the next month's billing statement.

Termination Policy

The school reserves the right to cancel enrollment of any child for unpaid tuition after the 10th of the month. If the school determines that they cannot meet the child's needs or that the program is not appropriate for the child, the school reserves the right to dismiss the child.

Refund Policy

There will be no refunds for absences, vacations, or holidays. There will be no refunds for services already rendered. Parents shall notify the school in writing two (2) weeks in advance of withdrawing child from the school's program. Parents will be charged for the 2 weeks if the child is withdrawn without notice.

The school will give (30) days written notice if there is a change in tuition rates.

TUITION AGREEMENT and CONTRACT
2008-2009 School Year

Child's First & Last Name _____ Birthdate _____
(Please Print)

Complete Address _____

Phone _____ Alternate Phone _____

E-Mail Address: _____

Please register my child (ages 2-5) for the following program:

_____ FULL DAY PROGRAM (7:00AM - 6:00PM): This program includes early morning childcare, classroom from 9:00AM – Noon, playtime, enrichment activities, naptime (if applicable) and afternoon childcare. Circle Choice.

	<u>Annual Tuition</u>	<u>Monthly Tuition</u>	<u>Days</u>
5 Days	\$5,750	\$575	
3 Days	\$4,800	\$480	M T W Th F
2 Days	\$3,700	\$370	M T W Th F

_____ Prime Time Program (8:30AM – 2:30PM): This program is designed for families with older children in public school, although other families may also enjoy these hours. There is a short childcare/playtime session followed by classroom hours 9:00AM – Noon, after class playtime, naptime (if applicable) and enrichment activities. Circle Choice.

5 Days	\$5,200	\$520	
3Days	\$4,000	\$400	M T W Th F
2 Days	\$3,200	\$320	M T W Th F

_____ Half Day Program (7:00AM – 12:30PM): This program includes early morning childcare, classroom hours from 9:00AM – Noon, and a short after class playtime/childcare session. Circle Choice.

5 Days	\$4,000	\$400	
3 Days	\$3,200	\$320	M T W Th F
2 Days	\$2,500	\$250	M T W Th F